

6-3456

1 DEC 1954

MEMORANDUM FOR: Deputy Director for Administration  
SUBJECT : Surplus Athletic Equipment

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1. This memorandum has been prepared to confirm the oral discussion of 5 November 1954 between Mr. [ ] of this office and Mr. [ ] of your staff. Your authorization is requested for the transfer of the following athletic equipment from the custody of the Logistics Office to the Office of Personnel:

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QUANTITY	CODE #	DESCRIPTION
2	7810-242-4420	Baseball bats
3	7810-242-4421	Softball bats
4	7810-005-5719	Fencing foils
8	7810-005-5720	Shuffleboard discs
4	7810-005-5721	Shuffleboard handles
1	7810-240-8589	Golf Club, Righthanded, No. 1
1	7810-240-8586	" " " No. 2
2	7810-240-8587	" " " No. 3
4	7810-005-5722	Fencing masks
2	7810-240-2966	Volleyballs
1	7810-242-4345	Softball catchers mask
1	7810-242-4322	Softball catchers mitt
4	7810-005-5728	Softball fielders mitts
100	7810-005-5723	Golf tees
12		Fishing lines "Tye Cord" 100 lb. test - 150 spool

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2. Mr. Warfield, Acting Chief, Supply Division, Logistics Office, has advised Mr. [ ] that this equipment is surplus and was received sometime ago by his office from a now defunct project. Mr. [ ] was given to understand that the Supply Division does not furnish headquarters or operational units with this type of equipment, nor do they foresee any immediate demand for same.

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3. It is contemplated that this athletic equipment, providing your office approves of the transfer, will be placed in the custody of the Employees Services Division, Office of Personnel, for utilization by employees engaged in the expanding recreation program.

George E. Meloon  
Deputy Assistant Director  
for Personnel